GOVT. OF INDIA
LAKSHADWEEP ADMINISTRATION
**DEPT. OF TRAINING (SKILL DEV. & ENTREPRENEURSHIP)**
[STATE SKILL DEVELOPMENT MISSION]
KAVARATTI – 682555
Telephone- 04896262195, E-Mail ID- dsdessdmlk@gmail.com

F. No.3/3/2026 -ITI (1)

Dated: 27.10.2026

## NOTIFICATION / ADVISORY

**Subject:** Engagement of apprentices by private establishments in the Union Territory of Lakshadweep under the Apprentices Act, 1961, the Apprenticeship Rules, 1992, as amended, and applicable NAPS-2 guidelines.

With a view to expanding apprenticeship opportunities, strengthening industry-linked skill development and improving employability in Lakshadweep, all eligible private establishments, companies, firms, hotels and tourism operators, contractors, service providers, industrial/commercial units and other eligible employers are advised to engage apprentices in accordance with the Apprentices Act, 1961, the Apprenticeship Rules, 1992, as amended, and applicable Government of India guidelines.

**1. Identify training opportunities:** Each eligible establishment should assess its workforce and training capacity, identify suitable designated or optional trades/occupations, determine the number of apprentices and qualifications required, and ensure availability of trained supervisors and suitable workplace facilities.

**2. Register and nominate a nodal officer:** The establishment should nominate an Apprenticeship Nodal Officer and register/update its profile on the official Apprenticeship India portal: https://www.apprenticeshipindia.gov.in/. All information, establishment identifiers and authorised signatory details should be accurate and current.

**3. Minimum stipend rates:** The minimum monthly stipend payable to apprentices shall not be less than the rates set out below, based on the Ministry of Skill Development and Entrepreneurship's stipend revision effective 11 September 2025 and its subsequent clarification. The applicable category and year of training shall be determined under the Rules.

**Minimum monthly stipend rates**

| Category of apprentice | Year 1 | Year 2 | Year 3 and thereafter* |
|---|---|---|---|
| School pass-outs, Classes V–IX | ₹6,800 | ₹7,480 | ₹7,820 |

| | | | |
|---|---|---|---|
| School pass-outs, Class X | ₹8,200 | ₹9,020 | ₹9,430 |
| School pass-outs, Class XII | ₹9,600 | ₹10,560 | ₹11,040 |
| National Trade Certificate (NTC) / State Trade Certificate (STC) holders | ₹9,600 | ₹10,560 | ₹11,040 |
| Technician (vocational) apprentices / vocational certificate holders / sandwich course students from diploma institutions | ₹9,600 | ₹10,560 | ₹11,040 |
| Technician apprentices / diploma holders in any stream / sandwich course students from degree institutions | ₹10,900 | ₹11,990 | ₹12,535 |
| Graduate apprentices / degree apprentices / degree holders in any stream | ₹12,300 | ₹13,530 | ₹14,145 |

*Under Rule 11(1AA), the stipend is increased by 10% in the second year and 15% in the third year over the prescribed base stipend, as clarified by the Ministry of Skill Development and Entrepreneurship. Applicable prior training, including for NTC/STC holders, shall be counted as prescribed under the Rules. If the Government of India revises the rates or applicable provisions, the revised provisions shall apply.

**4. Budgeting and stipend payment:** Before onboarding apprentices, the establishment should ensure sufficient funds to meet the full stipend liability for the entire training period. The stipend must be paid within the time prescribed under the Rules, currently by the 10th day of the following month, through a traceable banking channel. Any future revision in stipend rates shall be factored into the establishment's expenditure.

**5. Portal onboarding procedure:** The establishment should follow the current Apprenticeship India portal workflow. The principal steps are:

1. Nominate an Apprenticeship Nodal Officer and ensure that the establishment has an active account on the official Apprenticeship India portal: https://www.apprenticeshipindia.gov.in/.
2. Complete/update the establishment profile, including address, authorised signatory, bank and contact details, and any required establishment identifiers/documents.
3. Assess manpower and training capacity; identify designated or optional trades/occupations, applicable qualification criteria, training duration and the number of seats in accordance with the Act and Rules.
4. Publish/submit apprenticeship opportunities on the portal, shortlist eligible candidates, verify certificates and eligibility, and obtain required approvals.
5. Generate the apprenticeship contract through the portal, ensure execution by the apprentice and establishment, and submit it for approval/registration as required by the portal and applicable Rules before training commences.
6. Provide the prescribed basic training and on-the-job training, maintain attendance and training records, and ensure supervision by qualified personnel.
7. Pay the full applicable stipend within the time prescribed under the Rules (currently by the 10th day of the following month), maintain proof of payment, and submit claims for

any admissible NAPS-2 assistance through the portal in accordance with current guidelines.

8. Update training progress, assessments, completion and certification details on the portal and comply with inspections, reporting and record-keeping requirements.

**6. NAPS-2 assistance:** Eligible private establishments may apply for financial assistance under NAPS-2, subject to the latest Government of India guidelines, the apprentice/trade/contract meeting eligibility conditions, and completion of prescribed portal and claim formalities. The scheme's assistance, if admissible, does not reduce the establishment's obligation to pay the full statutory stipend to the apprentice. No assistance should be assumed until eligibility and claim conditions are verified.

**7. Training and records:** The establishment shall provide training in accordance with the approved contract and curriculum, maintain attendance, training and stipend-payment records, facilitate assessment and certification, and comply with the Act, Rules and any directions issued by the competent authorities.

**8. Contract and employment status:** Apprentices shall be engaged under valid apprenticeship contracts submitted/registered through the portal as required. Apprenticeship training does not, by itself, create a right to permanent employment with the establishment.

**9. Assistance and coordination:** Private establishments may contact the Department of Labour, Employment & Training, UTLA, for facilitation and coordination with the Regional Directorate of Skill Development and Entrepreneurship or other competent authorities regarding portal onboarding and implementation.

**10. Subsequent revisions:** Any subsequent amendment to the Act, Rules, stipend rates or NAPS-2 guidelines shall apply from the date and in the manner specified by the Government of India. Establishments should comply with such revisions without waiting for a separate amendment to this Notification/Advisory.

All eligible private establishments are encouraged to initiate registration and apprenticeship engagement at the earliest and contribute to skill development and employment generation in Lakshadweep.

**(Soma Shekar Apparao Kotaru, IAS)**
**Secretary (LE&T,UTLA)**

To

The Concerned private establishment under U.T of Lakshadweep.

Copy to : PA to Secretary (LE&T), UTLA for kind information.