



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय/HEADQUARTERS

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No. U/40/2025-MED-I (Comp No. 1131680)

07-10-2026

To,

1. All Regional Directors, ESIC
2. All Deans/Medical Superintendents, ESIC Medical Colleges/Hospitals
3. All Medical Superintendents, ESIC Hospitals
4. DIMS/AMOs, State ESI Scheme/Society
5. DMD, DMN - ESIC

Subject: Revised constitution and functioning of Medical Boards under Section 37 of the Code on Social Security, 2020

Madam/Sir,

The Medical Boards constituted under Section 37 of the Code on Social Security, 2020, are required to examine and assess Insured Persons in cases where such examination is prescribed for determination of entitlement to benefits under the Code and the regulations made thereunder.

With a view to ensuring uniformity in the constitution and functioning of Medical Boards, regular conduct of the Boards and timely disposal of cases of Insured Persons, the Competent Authority has approved the following arrangements with immediate effect:

I. FIXED MEDICAL BOARD:

The **Fixed Medical Board** shall ordinarily be convened **at least once every month**. As far as practicable, the meeting shall be scheduled on the **first Tuesday of every month from 09:00 AM to 02:00 PM**, subject to availability of the required members and administrative convenience. The concerned Medical Superintendent shall ensure regular conduct of the Board and timely consideration of the cases placed before it. The Fixed Medical Board shall be constituted as follows:

- a. **In ESIC Hospitals:** The Fixed Medical Board at ESIC Hospital shall be constituted as follows:

Sl. No.	Member	Role
1.	Medical Superintendent, ESIC Hospital	Chairman
2.	DMS/Senior Officer, preferably of SAG level	Co-opted Member/ Convener
3.	Qualified Doctor/Specialist from Department of Orthopaedics	Member
4.	Qualified Doctor/Specialist from Department of Surgery	Member
5.	One External Member, preferably Specialist in Medicine, from the nearest Government Hospital/ESIS Hospital	Member

- b. **In ESIS Hospitals:** The Fixed Medical Board at ESIS Hospital shall be constituted as follows:

Sl. No.	Member	Role
1.	Medical Superintendent, ESIS Hospital	Chairman
2.	DMS/Senior Medical Officer	Co-opted Member/ Convener
3.	Qualified Doctor/Specialist from Department of Orthopaedics	Member
4.	Qualified Doctor/Specialist from Department of Surgery	Member
5.	One External Member, preferably Specialist in Medicine, from the nearest Government Hospital/ESIC Hospital	Member

II. **ROTATIONAL PERIPATETIC MEDICAL BOARD:**

The **Rotational Peripatetic Medical Board** shall be convened at different ESIC/ESIS Hospitals, as per the requirement, with a view to extending Medical Board facilities to areas where a Fixed Medical Board is not available and to facilitate consideration of cases arising from outlying and geographically distant areas. The frequency and venue of such Boards shall be determined based on the **number of pending cases, geographical coverage, accessibility for Insured Persons and other operational requirements**, so as to ensure timely and convenient disposal of cases. Whenever such Board is convened at a particular location, the **Medical Superintendent of the ESIC/ESIS Hospital at that location shall function as the Chairman** of the

Board and SMO shall coordinate with the concerned RO/SRO and the Medical Superintendent for scheduling and conduct of the Board. The Rotational Peripatetic Medical Board shall ordinarily comprise the following members:

Sl. No.	Member	Role
1.	Medical Superintendent of the ESIC/ESIS Hospital at the location where the Board is convened	Chairman
2.	Senior Medical Officer (SMO)	Convener
3.	Qualified Doctor/Specialist from Department of Orthopaedics	Member
4.	Qualified Doctor/Specialist from Department of Surgery	Member
5.	One External Member, preferably Specialist in Medicine, from the nearest Government Hospital/ESIC/ESIS Hospital	Member

III. **SPECIAL MEDICAL BOARD FOR OCCUPATIONAL DISEASE CASES:**

The **Special Medical Board for cases relating to Occupational Disease** shall continue to be convened only at the designated ESIC Hospitals/Occupational Disease Centres notified for the purpose. The constitution and functioning of such Boards shall be governed by the provisions of the relevant **Occupational Disease Manual** and the instructions issued by the Corporation from time to time. Wherever required, a **technical/domain expert** may be included in the Special Medical Board, in addition to the prescribed members, in accordance with the applicable provisions of the Occupational Disease Manual. The existing arrangements relating to the designated Occupational Disease Centres and the constitution of Special Medical Boards shall continue to remain in force unless specifically modified or superseded by separate orders issued by the competent authority.

Other conditions:

- i. Wherever considered necessary, the **Chairman of the Medical Board** may co-opt an additional Specialist, depending upon the nature and requirements of the case. Such Specialist may be drawn from an ESIC/ESIS Hospital, Government Hospital or any other suitable medical institution, as per the applicable rules and instructions. The requirement for such additional specialist opinion shall be duly recorded in the proceedings of the Medical Board.
- ii. The concerned **Regional Office/Sub-Regional Office**, in

consultation with the Medical Superintendent, shall make necessary administrative arrangements for the conduct of Medical Boards, including timely compilation of cases, availability of complete medical records, intimation to Insured Persons, logistics, admissible conveyance and honorarium to external members, wherever applicable. The RO/SRO shall also ensure proper coordination with the Medical Board and timely forwarding of its recommendations to the concerned authority for further necessary action.

- iii. The proceedings of each Medical Board shall be properly recorded and maintained. The concerned RO/SRO shall monitor the functioning of Medical Boards and maintain requisite records regarding cases considered, disposed of and pending, with reasons for pendency wherever applicable, so as to facilitate timely disposal of cases.
- iv. The existing provisions relating to the **Code of Social Security- 2020, applicable rules, manuals, honorarium, TA/DA, conveyance and other admissible expenditure**, as well as instructions issued by the Corporation from time to time, shall continue to apply. In case of non-availability of any prescribed Specialist, suitable alternative arrangements may be made with the approval of the competent authority in accordance with the applicable instructions.

These instructions shall come into force with **immediate effect** and shall be complied with by all concerned ESIC/ESIS Hospitals and Regional/Sub-Regional Offices.

This issues with the approval of the Director General.

Yours faithfully,
Digitally signed by
Digvijay Prasad Sinha
Date: 07-10-2026
10:52:06
Digvijay Prasad Sinha
JOINT DIRECTOR

Copy to:

WCM – with the request to upload on ESIC official website