
NATIONAL COMMODITY CLEARING LIMITED

Circular to all Members of the Clearing Corporation

Circular No. : NCCL/INSPECTION-008/2026

Date : August 19, 2026

Subject : Migration of File Upload Facility of Reporting of client collateral segregation data by Clearing members from Member Extranet to Web NCFE

This Circular is issued in partial modification to Circular no. NCCL/INSPECTION-005/2026 dated April 28, 2026 on "Master Circular - Inspection".

Members are hereby informed that the facility for uploading the client collateral segregation data by Clearing members on Member Extranet, is being migrated to Web NCFE w.e.f. August 25, 2026.

The step-by-step navigation path along with reference screenshots for uploading the above files on the Web NCFE is provided in **Annexure-1**.

Effective **August 25, 2026**, the file upload facility for the above-mentioned file shall no longer be available on Member Extranet. Members shall be required to upload these files exclusively through **Web NCFE**.

Members are requested to take note of the same.

For and on behalf of
National Commodity Clearing Limited

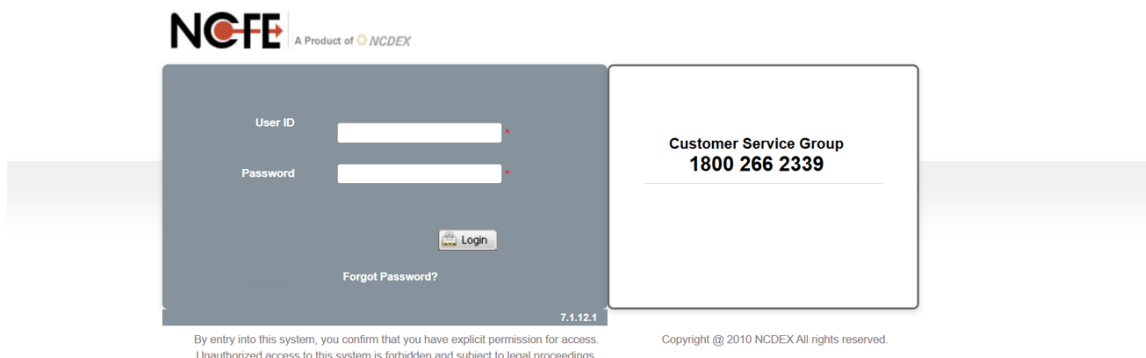
Ketan Jadhav
Assistant Vice President - Regulatory

For further information, / clarifications, please contact

1. Customer Service Group on toll free number: 1800 266 6007
2. Customer Service Group by E-mail to: contactus@nccl.co.in

Annexure 1 - Step-by-Step Navigation Path for File Upload on Web NCFE

Step 1: Login into NCFE



The login page for NCFE (A Product of NCDEX) features a grey login box with the following elements:

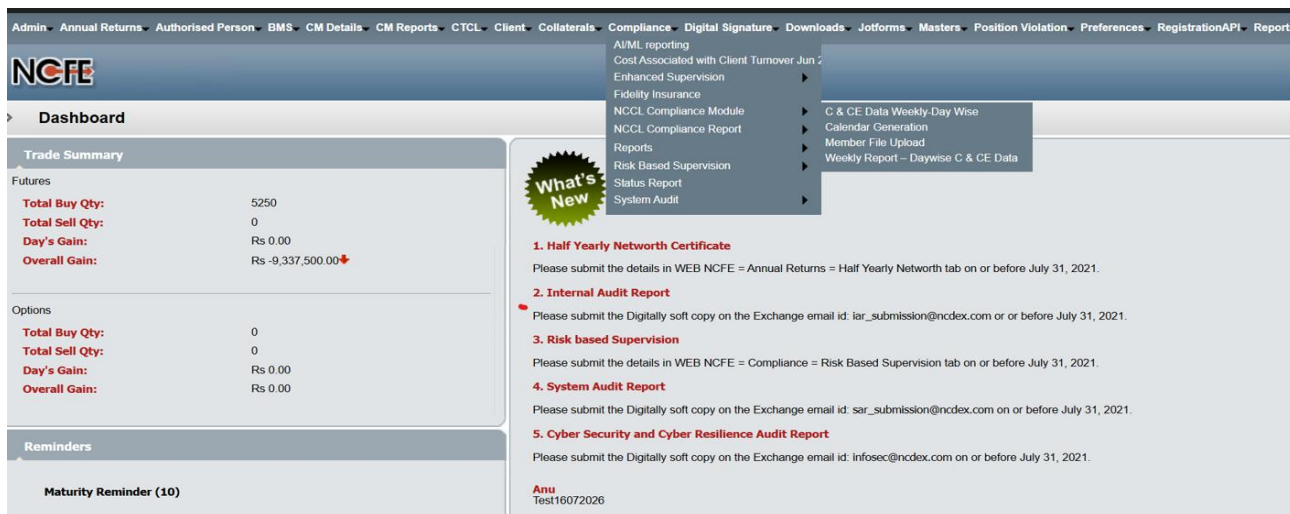
- User ID** and **Password** input fields.
- Login** button.
- Forgot Password?** link.
- Version number: **7.1.12.1**.

To the right of the login box is a white box containing the **Customer Service Group** number: **1800 266 2339**.

At the bottom, a disclaimer states: "By entry into this system, you confirm that you have explicit permission for access. Unauthorized access to this system is forbidden and subject to legal proceedings." The copyright notice "Copyright © 2010 NCDEX All rights reserved." is also present.

Use your existing Login credentials for login into NCFE portal:

Step 2: Select the tab – Compliance → NCCL Compliance Module → Member File Upload



The screenshot shows the NCFE dashboard with a top navigation bar containing various tabs. The **Compliance** tab is selected, and a dropdown menu is open, showing the following options:

- AI/ML reporting
- Cost Associated with Client Turnover Jun 2
- Enhanced Supervision
- Fidelity Insurance
- NCCL Compliance Module
- NCCL Compliance Report
- Reports
- Risk Based Supervision
- Status Report
- System Audit

The **NCCL Compliance Module** is highlighted, and its sub-menu is visible:

- C & CE Data Weekly-Day Wise
- Calendar Generation
- Member File Upload
- Weekly Report – Daywise C & CE Data

The main dashboard area displays a **Trade Summary** for Futures and Options, along with a **Reminders** section showing a **Maturity Reminder (10)**.

Step 3: Selection of Module Name:

Please select the module **“COLLATERALUPLOAD”**

Admin • Annual Returns • Authorised Person • BMS • CM Details • CM Reports • CTCL • Client • Collaterals • Compliance • Digital Signature • Downloads • Jotforms • Masters • Position Violation • Preferences • RegistrationAPI • Report

NCFE

> Member File Upload

Please Select the Module Name: File Path No file chosen

File Status Upload On

FILE NAME	FILE STATUS	FILE UPLOADED ON	FAIL COUNT
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Step 4: Choose a file to upload:

Please upload the file with nomenclature “**PANOFM_DDMMYYYY_Batch No.zip**” at the file path (eg. XXXXX0000X_18082026_01.zip).

After upload click on  button to upload.

Admin • Annual Returns • Authorised Person • BMS • CM Details • CM Reports • CTCL • Client • Collaterals • Compliance • Digital Signature • Downloads • Jotforms • Masters • Position Violation • Preferences • RegistrationAPI • Reports • Sales Tax • Settlement • Square Off • TRD Member ID • Trades Detail

NCFE Welcome, 140115   

> Member File Upload

Please Select the Module Name: File Path XXXXX0000X_18082026_01.zip

Step 5: Verify the status of file upload:

Upon uploading of file, verify the status of file upload.

- In case, certain records are failed, download the Error file and re-do the process as per the existing process by changing the batch numbers.

Admin • Annual Returns • Authorised Person • BMS • CM Details • CM Reports • CTCL • Client • Collaterals • Compliance • Digital Signature • Downloads • Masters • Position Violation • Preferences • RegistrationAPI • Reports • Sales Tax • Settlement • Square Off • TRD Member ID • Trades Detail

NCFE Welcome, 180811

> Member File Upload

Please Select the Module Name: COLLATERALUPLOAD

File Path: Choose File No file chosen

File Status: --Select File Status-- Upload On: Search

FILE NAME	FILE STATUS	FILE UPLOADED ON	FAIL COUNT	SUCCESS COUNT	ERROR FILE DOWN
17082026_06.zip	Completed	18-08-2026 02:31:47 PM	0	10	
17082026_05.zip	Completed	18-08-2026 02:29:00 PM	1	9	

➤ In case of Success file:

Admin • Annual Returns • Authorised Person • BMS • CM Details • CM Reports • CTCL • Client • Collaterals • Compliance • Digital Signature • Downloads • Masters • Position Violation • Preferences • RegistrationAPI • Reports • Sales Tax • Settlement • Square Off • TRD Member ID • Trades Detail

NCFE Welcome, 180811

> Member File Upload

Please Select the Module Name: COLLATERALUPLOAD

File Path: Choose File No file chosen

File Status: --Select File Status-- Upload On: Search

FILE NAME	FILE STATUS	FILE UPLOADED ON	FAIL COUNT	SUCCESS COUNT	ERROR FILE DOWN
17082026_06.zip	Completed	18-08-2026 02:31:47 PM	0	10	