



कर्मचारी राज्य बीमा निगम
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
EMPLOYEES' STATE INSURANCE CORPORATION
(Ministry of Labour & Employment, Govt. of India)



मुख्यालय
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To,

1. Dean, All ESIC Medical/Dental Colleges and Hospitals
2. Medical Superintendents of all ESIC Medical Hospitals

Subject: Procurement of Face Based Aadhaar Enabled Biometric Attendance System (AEBAS) for all hospitals and medical colleges of ESIC through Demand Aggregator facility of GeM.

Sir / Madam

1. Please refer to the subject cited above. The **competent authority** has approved the installation of **Face Based Aadhaar Enabled Biometric Attendance System (AEBAS) for all hospitals and medical colleges of ESIC**. It has also been **approved** to procure the said devices through the **Demand Aggregation (DA)** facility of the Government e-Marketplace (**GeM**).

3. The procurement procedure under the Demand Aggregation facility is summarized below:

- An official of ESIC Headquarters is designated as the **Demand Aggregation (DA) Buyer**.
- The DA Buyer will add the required product to the cart and publish the demand.
- Once published, the demand will appear in the **DA Demand Dashboard** of all GeM buyers of ESIC across all accounting units, who may then add their respective requirements based on their needs and budget.
- The demand added by each GeM buyer will be approved by the DA Buyer.
- After approval of all local demands, the system will consolidate and finalize the total quantity of items to be procured.
- The DA Buyer/Headquarters will initiate and finalize the bid process as per the prescribed procedure.
- The DA Buyer/Headquarters will finalize the **L1 vendor** as per standard norms.
- After L1 finalization, the respective GeM buyers will place their orders directly on the L1 vendor as per their individual indents.
- Payment to the vendor will be made directly by the respective GeM buyers as per their placed orders.

A document containing the salient features of the Demand Aggregation facility and

the procedure for processing the same is enclosed for ready reference.

4. In accordance with the approval of the competent authority, the following DA Demands have been published on GeM for procurement of **Face Based Aadhaar Enabled Biometric Attendance Device**

Sl No	DA Demand Serial number	Product for which DA Demand published.	Closure date
1	511687744404807	Realtime power of Biometric Android Based Aadhaar Biometric Attendance System	30-04-26

5. All procuring authorities and GeM buyers of ESIC Hospitals and Medical Colleges are, therefore, directed to add their demand for the above items strictly as per **local requirement** and **budget availability**, with concurrence of the **local Finance Division**. Such offices which have already procured the face based AEBAS device or have initiated the procurement of same shall not add their demand. The process flow to access DA Demands and submission of indent is given below.

- o GeM buyer to login to GeM.
- o Go to Dashboard section. Then go to DA Demands Tab available under Dashboard section. A list of all DA Demand Published would be available.
- o Click on "Create Indent" button of the DA Demand number 511687744404807. Thereafter select the correct consignee and enter the number of items of the AEBAS device required to be delivered to the consignee. Thereafter, click on submit to create the indent.

6. The **demand must be added** to the respective DA Demand **latest by 30-04-2026**.

7) After submission of the demand in GeM, head of the accounting unit shall furnish a certificate in the enclosed format to email id **it.proc@esic.gov.in latest by 04-05-2026**.

This issues with the approval of the competent authority.

Encl: As above

Yours faithfully,

(Nishant Kumar)
Joint Director

**PROFRMA OF THE CERTIFICATE FOR PROCUREMENT OF FACE BASED
AEBAS DEVICE**

SL NO	PARTICULARS	DETAILS
1	NAME OF THE ACCOUNTING UNIT	
2	NAME AND DETAILS OF CONSGINEE WITH WHOSE DETAILS DEMAND HAS BEEN ADDED IN DA MODULE	
3	NUMBER OF FACE BASED AEBAS DEVICES ADDED TO THE DEMAND AGGREGATION	
4	WHETHER THE NUMBER OF FACE BASED AEBAS DEVICES ADDED HAS BEEN CONCURRED BY LOCAL FINANCE?	
5	WHETHER BUDGET IS AVAILABLE FOR THE SAME?	

Signature with name and designation of the head of accounting unit.	Signature with name and designation of the local finance officer.
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