
NATIONAL COMMODITY & DERIVATIVES EXCHANGE LIMITED

Circular to all members of the Exchange

Circular No. : NCDEX/Member Tech Compliance-01/2026

Date : January 6, 2026

Subject : Quarterly Cyber Incident reporting under Cyber Security & Cyber Resilience Framework for Regulated Entities (REs)

This is with reference to SEBI circular no. SEBI/HO/ ITD-1/ITD_CSC_EXT/P/CIR/2024/113 dated August 20, 2024 and Exchange circular no. NCDEX/COMPLIANCE-062/2024 dated August 26, 2024 on Cyber Security & Cyber Resilience framework for SEBI Regulated Entities (REs).

In view of the above, REs/trading members are required to report Cyber Incident(s) for the quarter ending December 31, 2025, through NCFE portal under the Tab '**Compliance**', Sub tab '**Information Security**', Portal Link - [Cyber Security Incident Reporting](#) or on Exchange Email Id: - infosec@ncdex.com within 15 days i.e. **January 15, 2026**.

In addition to the above for reporting of Immediate Cyber Incident, REs/trading members are requested to refer to Exchange circular no. NCDEX/Member Tech Compliance-002/2025 dated January 09, 2025 on Standard Operating Procedure (SOP) for handling Cyber Security Incidents.

In case of any non-submission/delayed submission, disciplinary action as prescribed in Exchange Circular Ref No. NCDEX/COMPLIANCE-56/2025 dated October 10, 2025 will be initiated.

The details of Penalties/disciplinary action(s)/charges have been provided in **Annexure – 1**

For and on behalf of

National Commodity & Derivatives Exchange Limited

Ravindra Shetty
Senior Vice President – Member Tech Compliance

For further information / clarifications, please contact

1. Customer Service Group on toll free number: 1800 26 62339
2. Customer Service Group by e-mail to : askus@ncdex.com

Annexure – 1

Indicative penalty for non-submission / late submission of cyber incident reporting (quarterly submission) within the time specified by the exchange

The following late/non-submission penalty/ disciplinary actions would be initiated against the Member in this regard:

Details of Violation/contravention	Penalty/disciplinary actions	Penalty/disciplinary action in case of Repeat violation/contravention
Non-submission of Cyber Incident reporting (Quarterly Submission) within the time specified by the Exchange.	<p>1. Charges Rs. 1,500/- per day till first 7 calendar days or submission of report, whichever is earlier.</p> <p>2. Charges of Rs. 2,500/- per day from 8th calendar day to 21st calendar day or submission of report, whichever is earlier.</p> <p>3. In case of non-submission of report till 21st calendar days, new client registration shall be prohibited and notice of 7 calendar days for disablement of trading facility till submission of report, shall be issued.</p> <p>4. The disablement notice issued to the member will be shared with all the Exchanges for information.</p> <p>5. In case of non-submission of report by 28th calendar day, Member shall be disabled in all segments till submission of report.</p>	<p>2nd Time & Onwards-</p> <p>Levy of applicable monetary penalty along with an escalation of 50%.</p> <p>In case of non-submission of report till 21st calendar days, new client registration shall be prohibited and notice of 7 calendar days for disablement of trading facility till submission of report, shall be issued. The disablement notice issued to the member will be shared with all the Exchanges for information. In case of non submission of report by 28th calendar day, Member shall be disabled in all segments till submission of report.</p>