



# Central Depository Services (India) Limited

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## COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/GENRL/2025/46

January 20, 2025

### REPORTING WITH RESPECT TO UNITS HELD IN 'AGGREGATE ESCROW DEMAT ACCOUNT'

Alternative Investment Funds (AIFs) are advised to refer Communique No. **CDSL/OPS/DP/POLCY/2023/719** dated **December 12, 2023**, regarding **Credit of AIFs in dematerialised form** as well as the Implementation Standards formulated by pilot Standard Setting Forum for AIFs (SFA) for the mentioned circular.

AIFs shall adhere to these implementation standards and provide a Monthly Statement of 'Aggregate Escrow Demat Account' as per specified formats to the depositories within 15 days from the beginning of the next month. The aforesaid requirements are applicable to schemes of AIFs, in case of any of their investor's units are held in 'Aggregate Escrow Demat Account'. Currently, the said reporting was accepted via email communication. Henceforth, the AIFs holding units in 'Aggregate Escrow Demat Account' are required to submit the monthly statement of reports through their Issuer portal Admin login.

Currently, AIFs have been provided access to an issuer portal system for the approval of pledge and transfer transactions related to AIF units. For AIFs that do not yet have access to the issuer portal, please send an email with the following details to [aifbd@cdslindia.com](mailto:aifbd@cdslindia.com):

- Name of AIF Fund/Trust
- Contact Person
- Mobile Number
- Email ID

Please ensure the following guidelines are adhered to when uploading the reports:

- a) The monthly reports must be uploaded in the format specified in the SFA, and only in CSV format.
- b) AIF are advice to upload Investor-wise and scheme-wise reports using the appropriate options provided in the AIF admin login.
- c) Ensure that there are no blank or merged cells in the report.
- d) Field values must be entered strictly according to the prescribed field names.
- e) In case of an unsuccessful upload, a failure report will be generated immediately, indicating the invalid details in the report.



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Queries regarding this communiqué may be addressed to: CDSL – Helpdesk Emails may be sent to: [dprtasupport@cdslindia.com](mailto:dprtasupport@cdslindia.com) and connect through our IVR Number 022-62343333.

**For and on behalf of**

**Central Depository Services (India) Limited**

**sd/-**

**Avinash Shere**

**AVP – Business Development**