



# Central Depository Services (India) Limited

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## COMMUNIQUE TO DEPOSITORY PARTICIPANTS

CDSL/OPS/DP/POLCY/2023/155

March 10, 2023

### REGISTRATION OF NOMINATION THROUGH EASI / EASIEST & CDSL WEBSITE

DPs are advised to refer to Communique no. CDSL/OPS/DP/POLCY/2022/107 dated February 25, 2022, regarding the issuance of SEBI circular no SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/23 dated February 24, 2022, regarding Nomination for Eligible Trading and Demat Accounts – Extension of timelines and relaxations for existing account holders.

DP are advised to take note that all existing eligible demat account holder/s shall be provided a choice of nomination as per the option given in paragraph 2 of the SEBI circular dated July 23, 2021, on or before March 31, 2023, failing which the demat account shall be frozen for debits.

Demat accounts under status Individual, NRI & Foreign National with the 4th letter of the PAN captured in these accounts as "P" will be frozen for debits if the nomination details are not captured.

CDSL is pleased to inform regarding the release of new facility in CDSL's internet based easi/easiest facility and through the website, wherein the Sole holder BO will be able to capture the nomination details in the demat account using e-sign.

#### New Facility in Easi/Easiest.

- A new menu viz. "**Nomination**" will be made available in the easi /easiest login id of the User. On click of this menu the **Nomination registration** page will be displayed to the User to enter the nomination details and complete the registration process through e-sign.

#### New Facility through CDSL Website

- BO will have to click on the '**Nomination**' link displayed on the website,
- On clicking the '**Nomination**' tab, page to capture the nomination details will be displayed.
- BO will be required to enter his/her 16-digit demat account no., PAN and the date of Birth.
- On entry of valid details and upon click on submit button CDSL generated OTP will be sent on mobile no. of the BO recorded in the demat account.
- Post OTP authentication **Nomination registration** page will be displayed to the User to enter the nomination details and complete the registration process through e-sign.

Post e-signing of captured nomination details by BO through his/her easi/easiest login id or through CDSL website, details will be made available to the DPs for authentication in CDSL system.



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Provision is being made available to the DPs to authorize the nomination from the 'BO Module', using 'BO Modify Approval by Checker' option. DPs will be required to download the nomination form and validate the e-sign of the BO before authorizing the nomination details.

BOs who have already registered the nomination details in the demat account, system will display the '**Nomination Inquiry**' page to the BO, wherein the BO will be able to view the nomination details available in the demat account.

BOs will be required to contact the DP to modify the existing nomination details. DPs will have to follow the procedure as prescribed in the DP Operating Instructions for modification of nomination details.

Queries regarding this communiqué may be addressed to: **CDSL – Helpdesk** Emails may be sent to: [helpdesk@cdslindia.com](mailto:helpdesk@cdslindia.com) and telephone number 08069144800.

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**Nilesh Shah**  
**Asst. Vice President – Operations**